

QUEEN'S UNIVERSITY
SCHOOL OF REHABILITATION THERAPY
REHABILITATION THERAPY SOCIETY COUNCIL MEETING

Date: Monday, October 21, 2019

Time: 4:45-5:45pm

Location: LDA 119 (Conference Room)

Regrets (please add your name to this list if you cannot make the meeting):

- Shoshana Stein
- Janine Apayor

AGENDA

Land Acknowledgement:

“To begin, let us acknowledge that Queen’s University is situated on the traditional and ancestral territories of the Anishinaabe, Haudenosaunee, Huron-Wendat and Metis peoples. To acknowledge this traditional territory is to recognize its long history predating colonization and to recognize this land’s significance for the Indigenous peoples’ who lived, and continue to live, upon it. The members of our Rehab Student Society make up a diverse group of students coming from many different corners of Canada and the world. We are grateful for the opportunity to meet on these lands, while building relationships and learning from our connections. We acknowledge that for many of us, this journey was made possible in part by the direct consequences of colonization and the systematic marginalization of Indigenous Canadians. Subsequently, we recognize as student leaders and future health care professionals, we have a responsibility to work towards reconciliation, to rebuild relationships with our Indigenous friends, family and community members and to create inclusive and safe spaces for all.”

1. Amendments/Approval of minutes from last meeting

- Motion: Sabrina
- Second: Caitlin

2. Amendments/Approval of today's agenda

- Motion: Carrie
- Second: Kayte-Lynn

3. President: Aimee

- Meeting with Provost reg Dean Selection update
 - Asked about student rep selection process
 - Suggested setting up a presentation for OSAP impact discuss → Aimee will f/u
 - Hopefully will be more inclusive re: rehab perspective in future
- Update on preliminary opt-out numbers = 17.8% (50 out of 328)
 - Exec team will be creating a budget over next month.
 - Clarification regarding allocations of surplus revenue profits → Council needs to vote on where those surplus funds go
- Feedback survey - want to send to all rehab students re: RTS evaluation - what they’re enjoying, lacking; suggestions, recommendations

- RTS annual report - detailing everything rehab has done, I've spoken to Caron and it looks like it could be something that can be done alongside yearbook.
- Meeting with Dr. Finlayson
 - Coffee with the director - possible event so that rehab students can get to know Marcia
 - ***Possible to expand it to coffee w/ profs? Aimee to f/u***
 - Communication issues (e.g., dean selection committee - surveys not being emailed), document and let her know
 - If you're communicating w/ the office and not getting a response, let Aimee know
 - Coming up - concerns with sanctioning, seems to be a theme → this year's buddy dinner was an unofficial event - not on o-week schedule
 - Another meeting coming up - Aimee will keep us in the loop
- IP opportunities with Med and Nursing
 - (1) Med clinic initiative w/ Street Health: requesting two OT and PT (preferably one first year and one second year) to become executive members and support the development and implementation of this project
 - Would run in the evening; w/ supervision; early stages of planning
 - Aimee will bring this up to all classes
 - Hoping to have meeting by end of the month - meeting in the evening and can attend remotely
 - (2) Similar opportunity coming up - Aimee will send an email re: this
- Motion: creation of an IP student rep (would also include o--week coordination under role) ... first year position - O-week coordinator for next year - responsible for selecting partner O-week coordinator (either OT or PT), selecting committee... Aimee will draft role description later on; would take lead on IP initiatives
 - Second: Dom
 - In favour: 31

4. VP PT: Ashley

- \$500 donation to WAG (Winter Adapted Games) ... January 21st?
 - Buddy applications will go out soon - work w/ someone w/ special needs → playing directly one-on-one, spending the day going w/ them to different events
 - RTS gives a \$500 donation - can wait to make donation when exec makes the budget
- Motion: Ashley
- Second: Kayte-Lynn
- In favour: 31

5. VP OT: Caitlin

- Mental health week was a success- we had around 40 people attend each event
 - While the second years are on placement, the first years on the committee will be putting on the biweekly activities as well as something during finals

- Med students have a wellness challenge in January- make teams and they want rehab to be part of it (IP event)
- Motion: creation of a Health and Wellness Rep... co-coordinate mental health committee, liaise w/ other wellness groups on campus, promote wellness and events - Cait will make a more formal write up; equivalent positions in med and nursing
 - Second: George
 - In favour: 31

6. Treasurer: Charlie

7. Secretary: Carly

- Nov 18th council meeting - during OT/PT2 placement
 - Aimee will still hold meeting and focus on addressing issues w/ first years - likely won't be able to pass motions but can support w/ event planning, answer any council related questions, prep them to transition next year
 - Second years who are in Kingston should come to meeting; those who aren't don't need to send proxies
- Aimee to look at times - might change time of meeting

8. Speaker: Shoshana

Regards

9. Social Reps: Thomas (PT) & Domenica (OT)

- Comedy Night:
 - Big success we sold 115 tickets! We made \$690** to donate to spinal cord injury Ontario!
 - Had difficulties w/ sanctioning the event - sober volunteers (leaders of events) have to have opted-in for SGPS fees
- Motion: Thomas
- Second: Caitlin
- In favour: 31
- Formal planning - Sat Jan 11
 - Going to coordinate with class reps to get email list and email everyone a save the date notice/ send out a formal invitation for the date of Saturday, January 11th (from 6:30pm to 2:00am) (for those who don't check FB often)
 - The notice/ invitation we send out will also be important for food selection so the venue knows of anyone's food restrictions
 - Need to coordinate with Charlie to figure out budget
 - Received a few emails regarding formal committee - let Thomas and Dom know if you're interested
 - Inventory/decorations planning - budget-dependent; set up and clean up - likely committee
 - Sober volunteers: get to go free, could potentially be first years

10. OT1 Social Reps: Sara & Kate-Lin

- Comedy Night: lots of OT1s attended and had great positive things to say about the event
 - Shoutout to Tom and Dom for supporting us with this !
- Planning an end of term holiday party for OT1 (and potentially PT1 if date works)... potentially not running this due to sanctioning problems - Aimee will hopefully get clarification re: sanctioning soon
 - Friday Dec 13th
 - What are the logistics of hosting this as a class event?
 - Goal is to have a venue that allow us to bring our own food for pot-luck... Grad Club?
 - Any pointers from other members of council? Any tips welcome.
 - Can do registration - first come first serve; could poll for interest and go from there

11. PT1 Social Reps: George & Emily

- Can collaborate re: OT/PT1 holiday party

12. OT2 Professional Reps: Juliana & Emma

- Career Fair
 - Booked for Feb 1st in the Bio Sci Atrium
 - Requested funding for Career Fair in February (Total \$1305)
 - While on placement the PT pro reps and Emma and I will be working on organizing the event by reaching out to vendors sending out a save the date to our classes
- OT Month
 - Successful events
 - 151 participants over our events: improv night, yoga, spirituality/MH presentation, MH in the Health Care Profession (OT/PT/Nur/Med)
 - Raised \$220.60 Jack Project with OT Month Shirts
 - Motion: Emma
 - Second: Thomas
 - In favour: 31
 - OT Month Video to be released on FB Oct 28th (most likely vote by 'likes' but tba)

13. OT1 Professional Reps: Michelle & Julie

- Sent out a survey to first year OTs RE: interest in workshops/ideas for PD (professional development). Looking to run an event/workshop in November and more in the new year (March)
- Potential pathways, starting to plan, looking at first week of classes
- Let council know how we can help

14. PT2 Professional Reps: Janessa & Stacey

- Planning career fair with Juliana & Emma

- Collect funding sources, sanctioning event
- Received funding from OPA
- Will be sending out invites in mid-Nov
- Mo will be doing headshots - last year was \$25
- Helping Kyle Vader (QSL president) plan PT Forum Nov 30th - advertising, community and prof speakers at event

15. PT1 Professional Reps: Meghan & Aaron

- Food drive: Two full boxes were donated
 - Limited by the amount of time we had to collect items (just over a week) - increase time next year
- Update on PT Forum Nov 30 @ Mitchell Hall 11am-4pm - working on getting funding
 - Cost for students: \$20 - can get discounted rate
 - Link for registration will be on posters - be sent out soon to classes
- QSL PT Social Wed Nov 6th @ Riverhead Brewing Company - not ran through RTS
 - connect with other physiotherapists, physiotherapy assistants, and physiotherapy students in the region
 - Will be sending out posters, flyers, etc.

16. Athletics Reps: Yuho (PT) & Emily (OT)

- Interfaculty Dodgeball event update - sanctioned with SGPS, promote promote PROMOTE - w/ nursing and med
 - Nov 15th
 - Will reshare again soon after exams
- Frontenacs game - confirmed, will post soon and looking for lots of exec support to promote
 - Great fun social opportunity, and bonus is that we make \$2 per ticket - discounted prices (\$16)
 - Fri Nov 8th at 7:00pm, guaranteed seats all together
 - Sanctioning? Sober volunteers?
 - Can start promoting - will deal w/ SGPS after w/ Aimee
- 1st year OT and PT social reps, promote both these events in class (blurb at start of lecture)

17. Merch Reps: Caray (PT) & Sabrina (OT)

- Very successful fall merch order, total profit: ~1600 profit (waiting for official bill from supplier) - will need to vote where surplus goes
 - Currently just dealing with 1 mis-order and 1 damaged item (supplier sending new items, coming in next week)
- Plan is set to repeat again with winter/spring order
- Question for council: should we sell off some of the extra merch that we have to those who were late to the order and asked for something (and we have it)
 - Pro: would increase profit margin

- Con: might get a lot more people asking if we say yes to 4 people; taking away from stock for next year (O-week) or other activities (e.g., OT month)
 - Would be keeping stuff for next year - would contact the ones who emailed saying what's available but wouldn't promote
- Also, Caray and Sab will be gone for placement - someone in Kingston for placement would have to coordinate... Em Byam can help w/ this
 - Second: Kayte-Lynn
 - In favour: 8
 - Against: 18
 - MOTION DENIED
- Merch for rehab programs (as in, not PT or OT - rehab science)
 - No rep so consider for winter/spring order
 - They're going to try and do their own small order → hypothetically, if they don't meet the expected profit (as in, we lose money), would council be okay to sell the difference?
 - Aimee will bring this up w/ Marcia
- **Extra:** OT- 16 items, PT- 19 items and ~31 mugs (LOTS for Oweek/council to use as prizes for future)

18. Communications Officer: Amanda

19. OT2 Class Reps: Sarah & Jessica

- OT has received accreditation
- Will be sitting on committee with Dorothy and Setereh to set a standard for OT profs using OnQ (ensure consistency across courses) THANK GOD
 - Can add specific recommendations
- Will discuss OSCE prep for OT1s - Aimee is around - OTs who are here can help

20. OT1 Class Reps: Michelle & Janine

- Suggestion: coffee house - ppl can come and do different acts (e.g., poetry, singing) - can connect w/ social reps

21. PT2 Class Reps: Kayte-Lynn & Brianna

- Received update on accreditation status—still accredited with probationary status - looking positive
- Will be forming a group shortly to organize a prep OSCE for 1st years in Nov - will be in contact w/ PT1 class reps
- Our class will be starting placement November 1st. Brianna will be staying in Kingston.

22. PT1 Class Reps: Jamie & Emmy

- Going to have presentation by profs re: OSCE

23. SGPS/Senator: Carrie

- Concerns re: fees to book rooms in JDUC... last year we didn't have to pay to book rooms... may potentially waive fees when it's under a personal student's name

- Emailed SGPS Executive Director and waiting on response from President Jeremy
- Going to JDUC this week to talk about other spaces on campus - SGPS lounge (free for students)?
- Recap of Oct 8 SGPS meeting:
 - ~ 20% of grad students opted out of SGPS fees
 - New health and wellness grant! <https://sgps.ca/adis-grant/> → description below

Accessibility Grant:

Provides support for projects and initiatives that seek to improve accessibility at Queen's. Total grant funding of \$5,000 is available for the 2019-20 fiscal year.¹

Diversity and Inclusion Grant:

Provides support for projects and initiatives that seek to improve diversity and inclusion at Queen's. Total grant funding of \$5,000 is available for the 2019-20 fiscal year.

Sustainability Grant:

Provides support for projects and initiatives that seek to improve sustainability at Queen's. Total grant funding of \$5,000 is available for the 2019-20 fiscal year.

Health and Wellness Grant (NEW):

Provides support for projects and initiatives that seek to promote positive health and wellness at Queen's. Total grant funding of \$4,000 is available for the 2019-20 fiscal year.

If you are looking to apply for a Department Student Council Grant, please see the Department Student Council Grant Application Guide.

- Looking for a 1st year proxy for Academic Council meeting Nov 21 10:30-11:45 am
 - Email or FB msg Carrie if interested

24. Yearbook Coordinator: Caron

- Had meeting with yearbook committee -- decided on cover image (to be sent in next week) & delegated roles / assigned most pages
- Hoping to do a fundraiser (sticker sale or bake sale) during January semester
- Will be sending out a Google Forms questionnaire during January semester as well -- please participate and encourage people to participate as well
- Will also create form to order yearbooks in January semester
- Emailed photo studio to coordinate grad photos for January-February - more information to follow
- We made \$179 from button sales!
- Submit pictures to drive folder ASAP

25. Adjournment & Next Meeting